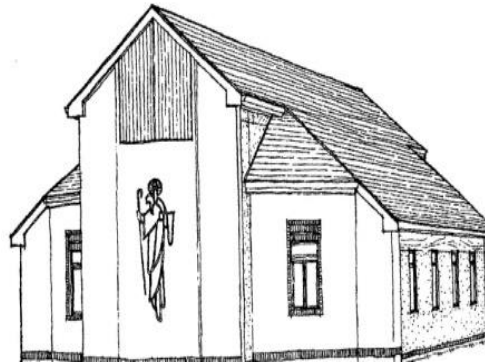


Annual Report
Good Shepherd United Church of Christ
3940 Mountain Road
Slatington, PA 18080



2021

Revised 04/20/2022

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PASTORAL LETTER

Dear Disciples of Christ here at Good Shepherd

Recently, someone shared an email that I had written in 1999 when I was just a newbie to ministry here at Good Shepherd. I thought it appropriate considering the last two years. Our country and the world shutting down as the pandemic ran rampant. And now we stand on the precipice ready to embark on a whole new world as restrictions are lifted and a new normalcy settles in all around us.

This email was written to my longtime friend and co-worker, Debbie Silfies, on the death of her father. And now, twenty-some years later, Debbie has entered into that realm of perfect peace where she is reunited with him. I take comfort in knowing that her memory remains with us. In fact, this epistle seems appropriate in light of our grieving the many who have died of COVID or whose lives have been diminished in simple and catastrophic ways. Perhaps this message will bring some comfort to those struggling with any kind of loss as we reflect on 2021.

Just remember that God is with you even now. I pray that you have the strength to walk through this dark time and that God's light will help you manage the grief and sadness of saying Goodbye to your father. I know we would like to keep our parents forever and in a way we do your father will always be with you, through memories of breakfast and bells, Christmas gatherings and birthdays. He will always be that person who helped you become who you are you and your sisters and brother will always be his special loves. It is in your family that you will always feel your father closest and I pray that you will always feel their nearness to you and the special bond found only in the love shared by siblings who have lost both their parents so soon to each other. God bless you all with the love that will see you through.

As always, Rev. James D. Robison, Jr.
Pastor of Good Shepherd UCC Church

PASTORAL REPORT

STATEMENT OF PURPOSE

As Pastor of Good Shepherd United Church of Christ, Slatington, the responsibilities of the ministerial office focus primarily on creative worship, pastoral care, service ministry, administrative duties, ecclesiastical teaching, while representing the congregation to the larger community and maintaining personal/professional development.

PASTORAL DATA

The information concerning individuals and the sacraments (baptism) or rites (confirmation, wedding, funeral) are written in the Church Registry as an official testament.

Baptisms			
Name	Birthdate	Baptismal Date	Parents
Madison Kimberly Harding	October 12, 2020	October 9, 2021	Sean & Chelsea Tinker Harding

Weddings		
Groom	Bride	Marriage Date
Anthony Stephen Babb	Keyla Lynne Saez	March 25, 2021
Matthew Glenn Schnell	Regina Ann Marzen	June 26, 2021
Edwin Alieu Krum	Dena Rae (Weil) Housenick	August 7, 2021
Thomas Allen White	Laura Dianne Olinger	September 18, 2021

Funerals			
Name	Date of Death	Date of Service	Age
Barry Donald Oswald	January 31, 2021	February 6, 2021	65 y, 4 m, 22 d
Ronald Lehman Silliman	February 4, 2021	February 11, 2021	68 y, 9 m, 2 d
Franklin Walter Johnson	March 28, 2021	April 6, 2021	84 y, 8 m, 27 d
Mary Ruth (Straub) Lacy	April 19, 2021	April 23, 2021	63 y, 4 m, 27 d
Barbara Ann (Lieberum) McMahon	April 16, 2021	April 23, 2021	77 y, 10 m, 8 d
Daniel Albert Newhard	April 13, 2021	May 15, 2021	70 y, 5 m, 23 d
Gary Lee Herr	December 8, 2019	June 11, 2021	63 y, 2 m, 13 d

Sandra Jean (Smith) Endres	June 15, 2021	June 26, 2021	80 y, 3 m, 28 d
Freda Elizabeth (Bryfogle) Horn	June 22, 2021	June 28, 2021	90 y, 2 m, 16 d
Kathryn Beulah (Green) Smith	February 13, 2021	July 24, 2021	95 y, 10 m, 11 d
Barry Allen Rice, Sr.	July 10, 2021	July 15, 2021	72 y, 2 m, 5 d
Kenneth Brian Patton	July 26, 2021	August 4, 2021	75 y, 5 m, 0 d
Amanda Marie (Oswald) Trelease	August 15, 2021	August 20, 2021	42 y, 4 m, 0 d
Chase Elliott Frable	August 10, 2021	August 25, 2021	19 y, 0 m, 1 d
Doreen Ann (Mohr) Pagotto Bayliff	August 22, 2021	September 4, 2021	65 y, 0 m, 24 d
Willard Theodore Neff, Jr.	September 5, 2021	September 9, 2021	82 y, 5 m, 2 d
Nancy Lou (Greensweig) Smith	September 15, 2021	September 18, 2021	85 y, 4 m, 11 d
Brandon Terry Balliet	September 17, 2021	September 22, 2021	19 y, 8 m, 15 d
Diane Carol (Joyce) Morgan	October 2, 2021	October 7, 2021	74 y, 9 m, 10 d
Homer Earl Williams	October 4, 2021	October 9, 2021	89 y, 1 m, 16 d
Paul Benjamin Able	October 5, 2021	October 15, 2021	56 y, 6 m, 14 d
Christopher Davis Tyrrel	October 10, 2021	October 16, 2021	73 y, 1 m, 16 d
Barbara Ann (Strohl) Sell	October 23, 2021	October 27, 2021	72 y, 11 m, 19 d
Allen Douglas Hinkle	September 19, 2021	October 30, 2021	66 y, 6 m, 14 d
Marion Elizabeth (Waltz) Straub	November 2, 2021	November 10, 2021	90 y, 0 m, 2 d
Paul Henry Bachman, Sr.	December 9, 2021	December 17, 2021	90 y, 0 m, 13 d

Pastor James' Record-to-Date			
Baptisms - 230	Confirmations - 125	Weddings - 147	Funerals - 286

Submitted by: Rev. James D. Robison, Jr., Pastor of Good Shepherd UCC Church

COMMUNICATION TEAM

STATEMENT OF PURPOSE

The **Communication Team**, coordinated by Deb Craig, develops various ways of communicating with the members and friends of the congregation as well as reaching the larger community through social media. Areas of Communication: Website, Face Book, Breeze, along with more traditional media such as newspaper, radio, television, and posters. Key people involved include Dennis Silfies - Website; Deb Craig - Face Book, Newsletter, and posters; Sharon Conway, Eileen Andrews - Breeze and greeting cards; and Eric Hantz - Annual Report.

PARTICIPANTS

Sharon Conway, Deb Craig, Stacy Cunningham, Eric Hantz, Beth Kutzner, Susan Layland, Dennis Silfies, Susan Zellner, and Pastor James.

DECISIONS MADE

- Reduced number of newsletter copies from 85 to 10 from April to September increasing it to 80 in October and 120 in December (January Edition)
- Began using Breeze for sending emails and text messages
- Closure of the domain Good Shepherd Slatedale final and site shut down.
- Video/Live Streaming of Faith Formation Class ended in September

ACCOMPLISHMENTS

- Issued 12 editions of *Mountain Reflections Newsletter*
- Sent cards: 35 sympathy, 53 get-well, 3 thinking-of-you, and 1 congratulations
- Designed and printed 9 Event Poster
- Updated website to include newsletter, calendar, and events page
- Maintained Church Facebook, and Newsletter/Messages page and Instagram
- Developed PowerPoints for Sunday morning worship to include announcements and events
- YouTube channel to download pre-recorded worship services
- Completed and issued 2020 Annual Report

STATISTICS

Communication Statistics		
Category	Beginning 2020	Ending 2020
Facebook	295	338
Website	49	---
Instagram	64	72
YouTube Channel	96	101

Submitted by: Deb Craig, Communications Team Coordinator

FAITH FORMATION TEAM

STATEMENT OF PURPOSE

The **Faith Formation Team**, coordinated by Pam Puskas and Deb Craig, focuses on such programs as traditional Sunday school, Vacation Bible School, Confirmation Process, New Members Class, Midweek Lenten Gatherings, Summer Class Series, and Autumn Focus Groups. This team also sponsors the Annual Easter Egg Hunt the day before Easter, Rally Day in September, and a Christmas program in December.

MEETING DATES (2021)

January 17, February 21, March 21, May 16, June 20, August 15, September 19, October 17, and November 21.

TEAM PARTICIPANTS

Ann Behler, Susie Blose, Judy Bollinger, Patrick Conway, Deb Craig, Rae Anne Creyer, Stacy Cunningham, Amanda Dieter, Beth Frantz, Adam Griffith, Ben Griffith, Katy Griffith, Monica Griffith, Noah Griffith, Beth Kutzner, Mary Lacy, Barb Neff, Pam Puskas, Barry Silfies, Dennis Silfies, Karen Weaver, Maggie White, Shane White, Tammy White, and Pastor James.

DECISIONS MADE

- Due to COVID-19 Midweek Lenten Gatherings were cancelled
- Due to COVID-19 Easter Egg Coloring was cancelled
- Confirmation Process: to include fifteen (15) Sessions offered approximately twice each year; Confirmands covenanting to complete all Sessions according to their own timeline and availability; once all Sessions are completed a confirmand can be confirmed; Mentor Program will continue as a very important piece of the Confirmation Process.

PROGRAMS

- Continued livestreaming the children's lessons on Sunday mornings until September 26
- Confirmation Process initiated on February 21. During the year the following Confirmands completed the number of sessions following their names: Abigail Allen (10), Alexander Beblavy (9), Kyan Block (9), Julian Cancel (3), Patrick Conway (9), Adam Griffith (2), Noah Griffith (7), Hayley Knittle (10), Savannah Knittle (10), Cece Pyfer (9), Breonna Richardson (10), Jazmin Richardson (10), Aiden Solt (8), and Madison Sommers (4).
- Mentors volunteering for the Mentor Program for Confirmation include: Susan Bankes – Jazmin Richardson; Pete Beblavy – Aiden Solt; Susie Blose – Breonna Richardson; Joe Conway – Noah Griffith; Sharon Conway – Cece Pyfer; Monica Griffith – Savannah Knittle; Bryan Horninger – Kyan Block; Beth Kutzner – Patrick Conway; Pam Puskas – Abigail Allen; Dennis Silfies – Julian Cancel; Julie Solt – Hayley Knittle; Todd Solt – Alex Beblavy; and Tammy White – Madison Sommers.

ACCOMPLISHMENTS

- March, Pastor James led discussion on young's *The Shack* on Wednesday evenings via Zoom with five (5) participants
- April 3, Drive-thru Easter Egg Hunt was organized by Deb Craig and Pam Puskas with 25 preregistered and 1 sign-up the day of event
- June 16 – August 11, Financial Peace program was held with Monica Griffith teaching
- June 20, Graduate Sunday with the following young people receiving a gift: Paige Bachman, Megan Bankes, Carissa Fallon, Ben Griffith, Evan Horninger, Ariana Smoyer, Caleb Sommers
- July 4, Faith Formation Picnic held with Stacy Cunningham and Deb Craig coordinating
- July 11 – July 15, Vacation Bible School with Tammy White as Director along with twelve staff members and a total of 29 children attending and \$200 collected for offering
- August 15, Special Faith Formation Teachers Luncheon held at Joey B's in Palmerton
- December 11, Children's Christmas Gift Project coordinated by Pam Puskas

ATTENDANCE AND OFFERING DATA

The following is the average attendance of our Faith Formation Classes for each month along with the total offering collected.

Faith Formation Data					
Month	Attendance	Offering	Month	Attendance	Offering
January	23	\$45	July	19	\$14
February	24	\$26	August	23	\$48
March	28	\$44	September	22	\$22
April	22	\$28	October	22	\$62
May	22	\$28	November	23	\$49
June	24	\$18	December	22	\$41
				Average	Total
				23	\$425

Submitted by: Pam Puskas & Deb Craig, Faith Formation Team Coordinators

FELLOWSHIP TEAM

STATEMENT OF PURPOSE

The **Fellowship Team**, coordinated by Dennis Silfies, provides social ministry to members and friends of Good Shepherd by organizing and serving congregational luncheons, confirmation receptions, funeral luncheons, church picnics, and many similar events.

MEETINGS (2021)

February 14, April 11, October 24, and November 21.

FELLOWSHIP TEAM PARTICIPANTS

Susie Blose, Linda Bowers, Ron Chaplin, Joe Conway, Sharon Conway, Patrick Conway, Eric Hantz, Bonnie Hewitt, Beth Kutzner, Carol Krum, Barry Silfies, Dennis Silfies, Eddie Smith, Karen Smith, and Mary Storm.

EVENTS

- January 22 - Served luncheon for approximately 130 people for funeral of Claire Haas
- February 23 - Served reception for about 85 people for Scout Sunday that included: popcorn, hot chocolate, goodies for on hot chocolate, baked goods, and girl scout cookie
- April 17 - Served PNEC Spring Meeting breakfast/luncheon to 20 people
- October 31 - Served reception in Narthex celebrating Marion Straub on her 90th birthday and becoming Organist Emeritus
- November 27 - Served luncheon for the 26 participants of Hanging of the Greens; included pork bbq, potato salad, macaroni salad, chips, cookies, and beverage.
- December 24 - served 3 staff working from 3 to midnight.

Submitted by: Dennis Silfies, Fellowship Team Coordinator

RESOURCE TEAM

STATEMENT OF PURPOSE

The Resource Team, coordinated by Bryan Horninger, collects data concerning monies coming into Good Shepherd treasury and assesses the health and well-being of financial giving to the ministries of Good Shepherd. Key leaders for this team include: Bonnie Hewitt - Fundraising Group; Tammy White - Memorials; Madeline Balliet - Hall Rental, Colleen Shields - Envelope & E-giving; Marilyn Reitz - Cooperate Giving; and Monica Griffith - Scrip Program. In addition, in the spring and autumn, the Resource Team lifts up the stewardship concepts of volunteer hours and financial giving.

GOAL

To keep an accurate account of financial resources and talented volunteers supporting the ministry and mission of Good Shepherd.

RESOURCE TEAM MEMBERS

Shelly, Susan Shelly, Cameron Shields, Colleen Shields, Barry Silfies, Dennis Silfies, Eddie & Karen Smith, Kevin & Kellie Smith, Erin Stenger-Guth, Cheryl Tully, Tammy White, Bruce Zellner, John & Susan Zellner, and Pastor James.

FUNDRAISING

Fundraising, headed by Bonnie Hewitt, is concerned with ways to increase finances through particular events. Each event normally has a coordinator and a group of volunteers to assist with the tasks for that event. Due to the pandemic fundraising events were postponed beginning in March and have not been rescheduled leaving our accomplishments few.

Fundraising Data					
Date	Event	Profit	Date	Event	Profit
Feb - Dec	Lottery	\$1,100.00	March 28	Soup Sale	\$437.00
May 10	Pizza sale	\$649.00	October 23	Basket Social	\$2,524.00
Oct. 30	Pork & Sauerkraut	\$744.00	All Year	Can recycling	\$67.05
				Total	\$5,521.05

MEMORIALS

When the congregation received contributions in memory of a loved one, the monies are collected in the Memorial Fund in that person's name until an appropriate memorial can be purchased or an item is needed. The exception to the rule is when the family wishes the monies to go to the church's general fund to financially support the ministry and mission of the congregation. Tammy White currently oversees this fund

and sends a thank you to those who make a donation as well as records the gifts in the Memorial Book kept in the Narthex.

Memorial Data

Memorial	Amount	Memorial	Amount	Memorial	Amount
Elda Mack	\$335	Edwin Krum	\$915	Mabel Knittle	\$510
Sarah Bachman	\$380	Zach Solt	\$2,030	Jim/Luella Miller	\$1,355
Diane Schuck	\$50	Claire Haas	\$775	Total	\$6,350.00

The following contributions were deposited in the general fund: \$25 in memory of Claire Haas, \$420 in memory of Brenda Horn, and \$50 in memory of Ada Hines.

SCRIP PROGRAM

Monica Griffith oversees this program whereby individuals purchase gift cards and the congregation receives a percentage from Scrip program at no expense to the congregation or purchaser.

Scrip Program Data

Month	Participants	Profit	Month	Participants	Profit
January	7	\$107.00	July	7	\$79.38
February	8	\$100.60	August	6	\$102.63
March	9	\$121.91	September	9	\$98.50
April	8	\$102.50	October	11	\$243.83
May	7	\$84.01	November	20	\$373.45
June	9	\$130.03	December	21	\$503.70
			Total		\$2,047.54

ENVELOPE DATA

Offering and Special Giving Envelopes are sent to those who request them. Once they are returned, Deacons mark the amount and give the money to the Church Treasurer to deposit and the envelopes are given to the Financial Secretary to record the amounts based on the envelope number in order to generate a giving statement for contributors at tax time. Colleen Shields oversees the data entry weekly and generating weekly, monthly, and quarterly reports.

Envelope/Revenue Data

Envelope	Amount	Envelope	Amount
Current Expense	\$129,716.81	Emergency	\$525.40
Building	\$2,126.00	Communion	\$2,209.87
Our Churches Wider Mission	\$3,256.00	Ash Wednesday	\$346.90
One Great Hour of Sharing	\$109.60	Lenten Offering	\$950.03
Strengthen the Church	\$131.51	Maundy Thursday	\$74.51
Neighbors in Need	\$137.66	Good Friday	\$117.07

The Christmas Fund	\$184.10	Easter	\$680.05
Initial Envelopes	\$1,041.80	Harvest Home	\$223.45
Energy/Fuel	\$637.96	Thanksgiving	\$214.45
Mortgage	\$1,421.80	Advent	\$10.61
Organ	\$216.35	Christmas Eve	\$3,529.70
		Total	\$147,861.63

SUMMARY OF GIVING UNITS FOR 2020

In an attempt to have Giving Units challenge their personal giving, the following allows disciples to see where they are in relationship to others in total contributions. A Giving Unit is based on envelopes assigned to disciples, so a couple or parents with unconfirmed children/youth are considered one unit even though there might be two adult members. Normally, a Confirmand and newly confirmed are given their own envelopes.

Total Yearly Contributions per Giving Unit						
Yearly Contributions/ Number of Giving Units	2020	2021	2022	2023	2024	2025
Under \$50	50	45				
\$50-\$100	26	22				
\$100-\$500	71	56				
\$500-\$1K	25	26				
\$1K-\$2K	28	40				
\$2K-\$5K	25	19				
\$5K+	2	2				

SUMMARY OF REVENUE RESOURCES FOR 2020

All contributions for Sunday morning are recorded by the Deacons and the information passed on to the financial secretary for data entry and the treasurer for depositing. In addition to these resources, there are a few activities and programs that bring financial support such as Hall Rental coordinated by

Madeline Balliet and Tammy White, PNEC donation for Pastor James' Community of Practice, Clothing Shed, Redner Tapes, Smile Amazon, etc.

Revenue Resource Data			
Source	Income	Source	Income
Envelope/Cash	\$135,206.94	Special Gift/Bequest	\$12,000.00
Electronic Giving	\$22,136.51	PNEC Community of Practice	\$1,200.00
Fundraising	\$5,521.05	Redner Tapes	-0-
Scrip	\$2,047.54	Smile Amazon	\$26.78
Hall/Grove Donations	\$1,450.00		
		Total	\$176,588.82

Submitted by: Bryan Horninger, Resource Team Coordinator

MERGER TEAM

STATEMENT OF PURPOSE

The **Merger Team** was created to guide old Good Shepherd UCC and old First UCC as they come together as a new congregation. All aspects of the merger have been completed with one exception, the Memorial Garden Dedication. This was due to COVID Pandemic in 2020 and 2021.

MEETING DATES (2021)

Met September 29.

MEMBERS OF DEDICATION SUBCOMMITTEE OF THE MERGER TEAM

Eileen Andrews, Joe Conway, Ann Hayes, Biff Hayes, Alice Kegel, Chris Kegel, Darlene Nothstein, Dick Nothstein, Debbie Silfies, Dennis Silfies, Deb Taylor, Rich Taylor, and Pastor James.

PROJECT

Memorial Garden Dedication at Towamensing Cemetery is planned for May 21, 2022 at 11 am with a luncheon to follow at Good Shepherd UCC. A complete list of those interred has been composed. Debbie sent out a letter inviting family members with an rsvp. Biff Hayes and Pastor James will create a service of remembrance which Eileen Andrews will type up. Darlene Nothstein and Alice Kegel will plant flowers and place mulch to make the memorial welcoming. Rich and Deb Taylor will provide a few chairs and a tarp. Dennis Silfies will arrange the luncheon and coordinate with the Fellowship Team.

Submitted by: Pastor James Robison

MISSION TEAM

STATEMENT OF PURPOSE

The **Mission Team**, coordinated by Tammy White, focuses on the numerous missions Good Shepherd supports by raising awareness and financial support to our Faith & Mission Calendar, Five-for-Five missions of the United Church of Christ, and other opportunities suggested by congregants such as VALOR. Another important ministry is providing support to those in need through funds raised in our weekly Joyful Noise offering. Key people involved: Deb Craig - VALOR; Christian Action Council of Palmerton Area Churches (CACPAC) - Gail Nonnemaker; Northern Lehigh Food Bank (NLFB) - Michele Hunsicker; Backpack Buddies Program — Denis Trelease.

MISSION TEAM PARTICIPANTS

Madeline Balliet, Melba Bisko, Susie Blose, Amanda Bowers, Stacy Cunningham, Joe Conway, Patrick Conway, Sharon Conway, Deb Craig, Tom Craig, Barbara DeLong, Katy Griffith, Monica Griffith, Tracey Gursky, Eric Hantz, Brett Hunsicker, Michele Hunsicker, Alice Kegel, Karen Kuntzman, Mary Lacy, Kevin Minnich, Tina Minnich, Gail Nonnemaker, Darlene Nothstein, Dick Nothstein, Pam Puskas, Barry Silfies, Debbie Silfies, Janice Silliman, Amanda Trelease, Denis Trelease, Tammy White, John Zellner, Susan Zellner, and Pastor James.

DECISIONS MADE

Joyful Noise is an offering that allows children to participate in worship services by passing buckets for coin donations each Sunday. Due to CDC restrictions contributions have dropped considerably since the children no longer pass the buckets, but instead put a donation box in the Narthex. Joyful Noise gave \$300 for 2021 Mission Calendar (\$25/month x 12).

MISSION CALENDAR

Those interested in making a contribution to one of the twelve (12) missions we as a congregation support, can sign the name of a loved one you would like to remember or honor and place donation in an envelope marked Mission Calendar and your name or envelope number and place in the Mission Box or in the Offering Plate. All proceeds go directly to the ministry designated.

Mission Calendar Contributions					
Month	Mission	Amount	Month	Mission	Amount
January	VALOR	\$55.00	July	Lancaster Seminary	\$110.00
February	Soup Kitchen	\$30.00	August	Bethany Children	\$30.00
March	Habitat for Humanity	\$30.00	September	Allentown Rescue	\$30.00

April	Autism Awareness	\$10.00	October	Meals-on-Wheels *	-0-
May	Muscular Dystrophy	\$5.00	November	Turning Point	\$25.00
June	NL Foodbank	-0-	December	AIDS Awareness	\$100.00
				Total	\$425

FIVE FOR FIVE

The United Church of Christ as a denomination requests the support of local congregations for our churches' wider mission (OCWM) which includes missionaries around the world and relief where there are needs. In addition to OCWM, there are four (4) additional missions that the United Church of Christ sponsors: One Great Hour of Sharing which is nondenominational, Neighbors in Need that helps other UCC congregations throughout the United States, Strengthen the Church which supports new church starts in underrepresented areas of the country, and the Christmas Fund that assists retired authorized ministers who served congregations unable to provide retirement for their pastors.

Greater Mission Contributions			
Mission Fund	Amount	Mission Fund	Amount
Our Churches Wider Mission	\$2,421.00	Strengthen the Church	\$84.40
One Great Hour of Sharing	\$125.40	Christmas Fund	\$214.70
Neighbors in Need	\$151.70		
		Total	\$2,997.20

VALOR PROGRAM

- VALOR stands for Veterans Assistant Living Out Reach and provides shelter, food, supplies, and access to healthcare
- Food was donated, cooked, and delivered the last Sunday of each month averaging 16 meals per month on the following dates: January 31, February 28, March 28, April 25, May 30, June 27, July 25, August 29, September 27, October 31, November 29, and December 27
- Thank you to Deb Craig for organizing efforts on behalf of VALOR.

CACPAC PROGRAM

- CACPAC stands for Christian Action Council of Palmerton Area Churches and was founded as early as 1971 and included Sacred Heart Catholic Church, First United Church of Christ, St. John's United Church of Christ, and St. John's Episcopal Church.
- Food donations help stock the shelves of the CACPAC Food Pantry where can food and other nonperishables are distributed to community residents who have a temporary need for food.
- Thank you to Gail Nonnemaker for organizing efforts on behalf of CACPAC..

NORTHERN LEHIGH FOOD BANK

- The Northern Lehigh Food Bank began in 1987 under the leadership of Rev. David Johnson and the directorship of Ruthann Mantz and has continued serving the needs of those in the Northern Lehigh School District struggling to put food on the table for themselves and their families.
- In addition to the weekly distribution of food, the foodbank spearheads holiday meal baskets with Good Shepherd collecting 208 cans of corn for Easter, 205 cans of corn for Thanksgiving, and 235 cans of corn for Christmas.
- Thank you to Michele Hunsicker for organizing the efforts at Good Shepherd on behalf of NLFB.

OTHER MISSIONS

- Backpack Buddies, represented by Denis and Amanda Trelease, distributes donations of canned fruit, vegetables, canned chicken, canned tuna, boxes of macaroni & cheese, canned ravioli, and other nonperishable items high in nutritional value each Friday to students of the Northern Lehigh School District who have signed up for this program.
- In 2021 under the guidance of Judy Bollinger, Good Shepherd UCC participated in “Operation Santa” program for Phoebe Ministries by supplying 30 residents with 3 items each ranging from clothing to snacks to personal hygiene favorites. The 90 gifts were wrapped and delivered on-time with the help and generosity of the congregation.
- Mitten Tree, represented by the Mission Team, collected 20 kid's hats, 16 women's hats, 22 pair of children's mittens, and 11 pair of gloves. A special thank you to Melba Bisko who made many of these items.
- Heifer International is a mission that helps purchase animals and items for countries in need with the Youth Fellowship raising \$740 in memory of Mary Lacy.

- Faith Formation Team sponsored the Secret Santa Program with 7 children each receiving 3 gifts with a minimum value of \$25 in 2021.
- The following received grants as follows: Care Net of Carbon County, \$100; Lehigh Conference of Churches, \$465; Bethany Children's Home, \$100; Allentown Rescue Mission, \$50; Bethany Children's Home, \$100; Allentown Rescue Mission, \$50; and Habitat for Humanity, \$30.

Submitted by: Tammy White, Mission Team Coordinator

VITALITY TEAM

STATEMENT OF PURPOSE

The **Vitality Team** reviews the work of the Church and develop long-term goals for the congregation recommending projects and improvements while maintain a vital and relevant ministry following the Vision and Mission Statements of the Congregation.

GOALS

- Recommend projects or needed changes to benefit the growth of our Church
- Recommend to the Resource Team ideas for funding.

MEETINGS (2021)

January, February, April, June, and August.

VITALITY TEAM PARTICIPANTS

Susan Bankes, Madeline Balliet, Pete Beblavy, Deb Craig, Barbara DeLong, Eric Hantz, Bryan Horninger, Evan Horninger, Michele Hunsicker, Chris Kegel, Pam Puskas, Dennis Silfies, Tammy White, Pastor James.

DECISIONS MADE

- Recommend to Property Committee the task of upgrading the Exit doors so they are compliant with fire code
- Solicit bids for Roof Replacement and forward to Consistory and Resource Team
- Formed a Building Committee under the direction of the Property Committee
- Recommended signage around the campus to assist visitors headed by Bryan Horninger
- Recommend hiring a Faith Formation Director to Personnel Committee
- Recommend hiring an Organist to Personnel Committee
- Recommended a code for expenses to easily track inflow/outflow to the Treasurer.

PROJECTS

- Permanent cameras in the sanctuary
- Building Committee to address need for additional storage
- Exit Door upgrades including weather stripping and universal keying • Hire Faith Formation Director
Organ repairs
- Campus signage.

ACCOMPLISHMENTS

- Roof Replacement completed
- Building Committee established
- Organ replacement fund drive started and committee forming
- Salary guidelines approved by Personnel, Consistory, and Congregation.

Submitted by: Dennis Silfies, Vitality Team Coordinator

WORSHIP TEAM

STATEMENT OF PURPOSE

The Worship Team, coordinated by Pastor James, concentrates on the hour each week devoted to the worship of God as a community of faith. Key areas needing volunteers include: Altar Guild — primarily focused on flowers for Sunday mornings and changing Altar and Pulpit Cloths; AV Technicians — primarily focused on creating power point screens prior to Sunday morning and operating projector during service on Sunday morning; Esthetics — primarily focused on decorating the sanctuary and narthex to highlight the season such as autumn, Christmas, Lent; Worship Leaders — those interested in serving as Greeters, Acolytes, Lectors, and/or Ushers on Sunday mornings; and Music — focusing on singing in the Chancel Choir, performing with the Bell Choir, or participate in vocal or instrumental solos, duets, trios, etc.

WORSHIP TEAM PARTICIPANTS

Abby Allen, Eileen Andrews, Marie Bachman, Megan Bankes, Susan Bankes, Alex Beblavy, Kelly Beblavy, Ann Behler, Judy Bingaman, Kyan Block, Tyla Block, Susie Blose, Amanda Bowers, Linda Bowers, Julian Cancel, Ron Chaplin, Dylan Coffin, Jeff Coffin, Linda Coffin, Joe Conway, Patrick Conway, Sharon Conway, Ahstin Creyer, Aricka Creyer, Rae Anne Creyer, Deb Craig, Liliana Cunha, Stacy Cunningham, Barbara DeLong, Terry Derhammer, Patti Ditzel, Riley Fallon, Sheri Fallon, Cindy Geho, Jim George, Ben Griffith, Katy Griffith, Monica Griffith, Noah Griffith, Eric Hantz, Ann Hayes, Biff Hayes, Linda Henninger, Bonnie Hewitt, Bryan Horninger, Evan Horninger, Alice Kegel, Chris Kegel, Carol Krum, Beth Kutzner, Mary Lacy, Susan Layland, Randy Lentz, Dave Matinsinki, Kevin Minnich, Tina Minnich, Barbara Neff, Darlene Nothstein, Carol Oswald, Brandi Palmer, Isabella Palmer, Makenzie Palmer, Shirley Phillips, Pam Puskas, Cece Pyfer, Breonna Richardson, Jazmin Richardson, Caden Shields, Cameron Shields, Colleen Shields, Matthew Shields, Barry Silfies, Dennis Silfies, Eddie Smith, Karen Smith, Aiden Solt, Julie Solt, Todd Solt, Jen Sommers, Mary Storm, Marion Straub, Tammy White, John Zellner, and Pastor James.

GENERAL OVERVIEW

The Worship Team had two significant losses this year with the death of Mary Lacy, Altar Guild Coordinator on April 19, 2021; and Marion Straub, Organist for 21 years on November 2, 2021. We continued to live stream the services for those who felt more comfortable to worship at home. A special thank you to the leaders and staff of Penn Northeast Conference for providing Zoom capabilities in order that we could meet virtually to plan services. A hardy thank-you to everyone who provided assistance during our worship hour in 2021.

Bell Choir: under the direction of Michele Hunsicker performed the following: 1/12/20 - *Seek Ye First*; 2/9/20 - *Amazing Grace*; 3/8/20 *Just as I Am*.

Chancel Choir: led by our Choir Director, Beth Kutzner, had 12 members with rehearsals on Tuesday evenings at 7 in the sanctuary. Members and friends of the Chancel Choir met for a small Christmas Gift Exchange and Appreciation gathering on Tuesday, 12/21/21.

Installation Sunday: New Consistory and Committee Members were installed 1/10/21.

Hanging of the Greens: took place Saturday morning 11/27/21 with 26 people gathering to decorate the sanctuary for the Christmas season compared to 18 volunteers the year before. The actual service was quite different from past years due to the CDC restrictions.

Budgetary Items: It was recommended and approved to offer \$75 to professional musicians who are not members of the congregation and \$50 to non-professionals who are not members of the congregation. It was also decided if there are sponsors we would negotiate with other musicians based on their requested rate. A request for \$2,000 for 2022 was made with the following flexible amounts: Easter (\$400), Thanksgiving Eve (\$200), Summer Music (\$225), Christmas (\$400), and for other special occasions (\$775).

AVERAGE WORSHIP ATTENDANCE

Average Attendance						
Month/Year	2016	2017	2018	2019	2020	2021
January	61	88	78	68	86	61.5
February	100	94	82	85	113.5	58
March	125	92	105	78	102	72.5
April	94	107	101	101	-0_	75.5
May	106	76	93	66	-0_	55
June	83	99	79	99	-0_	62
July	87	81	67	80	-0-	55
August	79	74	74	91	-0-	55
September	103	78	82	86	62	54
October	95	84	106	96	59	69
November	112	110	81	107	59	84
December	61	94	93	108	61.5	79
Christmas Eve	290	261	297	285	163	230

Submitted by: Pastor James Robison, Worship Team Coordinator

YOUTH FELLOWSHIP TEAM

STATEMENT OF PURPOSE

The Youth Fellowship Team helps create opportunities for young people ages 5ish to around 25 to participate in the life and ministry of the congregation and create a welcoming place for all youth to practice their Christian discipleship.

PARTICIPANTS

Youth: Julian Cancel, Fiona Dieter, Adam Griffith, Ben Griffith, Katy Griffith, Noah Griffith, Breonna Richardson, Jazmin Richardson, Cameron Shields, and Aiden Solt.

Adults: Deb Craig, Deb DeLong, Monica Griffith, Eric Hantz, Beth Kutzner, Mary Lacy, Pam Puskas, Dennis Silfies, and Pastor James.

MEETINGS (2021)

February 7, March 7, March 28, May 2, June 6, September 5, and December 5.

PROJECTS

- Collected 114 cans of soup and 21 boxes of crackers for 'Soup"er Bowl Sunday with items donated to Northern Lehigh Food Bank.
- Took up special offering on February 7, Superbowl Sunday raising \$113.65 for CACPAC
- Collected items for Forgotten Felines and Fidos during February.
- Raised \$740 (including \$175.86 donated in memory of Mary Lacy by the Faith Formation Team Members) to purchase a heifer, sheep, and goat for Heifer Project.

FINANCIAL REPORT

Financial Data			
Inflow		Outflow	
Opening Balance	\$1,515.00		
Soup Kitchen	\$113.65	Soup Kitchen	\$113.65
Heifer Project	\$740.00	Heifer Project	\$740.00

Joyful Noise	\$49.80	Phoebe Home	\$250.00
		Good Shepherd Support	\$326.61
		Ending Balance	\$988.19

Submitted by: Cameron Shields, President of Youth Fellowship

CHURCH SECRETARY REPORT

COMMITTEE STATEMENT

The Church Secretary offers a variety of support to the Pastor, the Staff, and to Church members. The Secretary handles most of the administrative responsibilities that help maintain and organize the Church's day-to-day operations. The secretary updates members files and creates important documents, such as baptismal, wedding, and funeral certificates. She or he must always maintain a high degree of discretion, empathy, and confidentiality. The secretary is often the first-person visitors and newcomers may encounter, therefore, excellent interpersonal skills are required.

GOALS

- Harbor good relations with the Pastor, Consistory, staff, and members of Good Shepherd UCC.
- Efficiently oversee day-to-day operations of the church office.
- Accurately maintain and update member database.
- Prepare necessary documents as related to official events, such as baptisms, weddings, and funerals.
- Effectively handle correspondence as it relates to church business.
- Recruit volunteers as needed and maintain respectful relationships.
- Ensure that the church is equipped with adequate supplies at reasonable costs.
- Distribute all documents, such as church directory and membership lists to all persons who request information or to those who need documents to do their job
- Attend all meetings as requested and take accurate minutes, when required.

RESOURCE TEAM MEMBERS

The Church Office uses volunteers, who work together with the secretary and Pastor on weekly tasks, such as creating, editing, and printing the bulletin and bulletin cover, or on large projects such as updating the church data base for example. During 2021 the volunteers were: Susan Zellner, Jim Layland, Dylan Coffin, and Debbie Silfies.

Volunteer names and estimated hours for 2020			
Name	Function	Hours (approx.)	
Susan Zellner	Printed, folded, and collated Church Bulletins; assisted with mass mailings, and helped to train secretary on copiers.	140	

CHURCH MEETINGS

Consistory meetings (8X) Congregational Meeting (1X).

Yearly Achievements (Jan 1, 2021 – December 31, 2021)

- Updated Breeze whenever there was a necessary change.
- Supervised and worked with volunteers to print and fold bulletin covers and bulletins, newsletters, stuff envelopes for congregational mailing, and recycling
- Edited 8 Newsletters
- Mailed 18-20 newsletters monthly to those who are homebound
- Instituted recycling of paper products and plastics

- Prepared 44 bulletins and approximately 32 bulletin covers
- Ordered and picked up paper and supplies
- Edited, compiled, and distributed Policy Manual
- Created Minutes for 8 Consistory Meetings
- Set up personnel files Created correspondence when needed (change of address, thank you, etc.)
- Created the 2021 Schedule
- Finalized the 2020 Annual Reports printed and distributed accordingly
- Created tag in Breeze for members of congregation without technology and sent them the newsletter every month; Created labels
- Worked on Ways of Work procedures
- Organized filing projects for volunteers
- Talked to vendors about the possibility of purchasing a new copier

Office Supplies and Equipment (Projected 2022)			
Office Supplies	Equipment	Sunday & Special Bulletins	Postage
\$2,500	\$850 (contracts)	850.00	250.00
	\$5,500 (copier, if needed)		

Submitted by: Susan Layland, Church Secretary

CONSISTORY

STATEMENT

Consistory is the governing body of Good Shepherd United Church of Christ and oversees policies, manages finances and projects as well as assuring the work of the congregation is carried out from annual meeting to annual meeting. Consistory meets on the second Monday of each month and consists of four (4) elders and eight (8) deacons as well as the Pastor, Secretary, and Treasurer who serve the Consistory in an advisory capacity.

Meeting Dates (2021): January 11, February 8, March 8, April 18, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13. Special meetings were held May 2, May 30, October 19.

GOALS

- Install permanent cameras in sanctuary to record services live on Facebook and download on YouTube
- Establish an Organ Committee to choose an organ to replace the current one and get bids as well as developing a viable funding plan
- Support the Building Committee to approve an addition plan for office upgrades, storage area and two large classrooms.

COMMITTEE MEMBERS

Elders: Chris Kegel, Susie Blose, Tammy White, Pam Puskas

Deacons: Eddie Smith, Dennis Silfies, Cameron Shields, Amanda Bowers, Darlene Nothstein, James George, Mary Storm, Joe Conway

DECISIONS MADE

- Recommended to Consistory to hire Erin Stenger-Guth to the position of Treasurer effective June 9, 2021
- Hire a Faith Formation Director
- Advertise for an Organist and a Faith Formation Director

ACCOMPLISHMENTS

- January — began using Agenda of Consent and Agenda for Discussion
- April — hosted PNEC Spring Meeting

- February — purchased and installed office laptop and began using Office 365 with Team Share making communication easier for those using it
- February - the Craig Trust, given for building improvements at First UCC, was renamed the Craig Improvement Fund which will be vested in Waddell & Reed with the congregation able to spend the earnings over and above the \$75,000
- March — installed waterproof delivery box to receive packages left outside the church doors March — Established Roth Fund in Savings Account (until Fiscal Oversight Committee decides where to invest) with monies to be used for programs, ministries, and salaries that support the ministry of the congregation
- March/April — Cindy Geho and Pattie Ditzel were supply organists while Marion Straub was recuperating following some health issues
- April — hired DeLong Family Cleaning LLC in Danielsville to do a deep clean of the church building
- May — decided to have the sanctuary, classrooms, nursery, and Fellowship Hall deep cleaned hiring DeLong & Family Cleaning Service
- May — decided to have Hassler Roofing replace the roofs on the Fellowship Hall, Christian Education Wing, and Sanctuary for \$48,875
- May — Fiscal Oversight Recommended to maintain Roth monies with Morgan Stanley working with Michael Glovas
- May — Audit completed with transition of treasurers
- May 15 — Cheryl Tully resigned as Church Treasurer
- May 23 — church fully opened for in-person worship, but still requests people to follow CDC guidelines
- May — the cones and seals on the speakers for the organ are shot and need to be repaired and will cost \$782
- May — affirmed the hiring of Erin Stenger-Guth as Church Treasurer with her start date to be June 8, 2021
- May recommended to have Hassler Roofing replace the shingles on the grove kitchen at a cost of \$4,950
- August — Personnel requested to hire a Faith Formation Director which the Consistory approved
- August — Personnel recommended changing payroll companies from ADP to Willoughby & Associates effective October 1, 2021
- September 19 Church Picnic in grove
- November - Presented proposed salary increases for part-time staff to Budget Subcommittee and met with staff individually to discuss 2022 Salary amounts
- November Consistory affirmed sending the 2022 Budget to the congregational meeting for the congregation's approval on November 21, 2021
- October 17, 2021 — created the Preschool Team to work in conjunction with Little Shepherd Preschool and the congregation
- October 31, 2021 — honored our organist of 21 years (she died 2 days later)
- November — approved the removal of eight (8) trees in the grove to make room for playground equipment
- December 12, 2021 — Church Secretary resigned effective immediately due to health issues

Submitted by: Dennis Silfies, Consistory President

DISCIPLESHIP COMMITTEE

COMMITTEE STATEMENT

The Discipleship Committee includes the Elders and Pastor of Good Shepherd UCC. This committee is charged with reviewing new and delinquent disciples, oversee the confirmation process, assure pulpit coverage, create communion schedules, and handle other spiritual matters as they arise.

MEETING DATES (2021)

Met November 8 (via Zoom).

COMMITTEE MEMBERS

Pastor James Robison, Chairperson; Suzanne Blose, Chris Kegel, Pam Puskas, Tammy White.

DECISIONS MADE TO

- Explore children receiving communion
- Begin process of Open and Affirming
- Reduce the number of giving units based on zero giving over the last two (2) years and send an annual appeal to those giving units requesting financial support after which if there is still no response to have names removed from the active discipleship roll

DISCIPLESHIP ROLL

Discipleship Roll for Good Shepherd UCC as of January 1 = 359

- 6 reinstated [November 28 - Tori Dimmig; December 10 - Erv & Roxane Prutzman; December 19 - Cory & Carrie John; December 24 - Kelly Heckman]
- 3 removed by Committee [November 8 - Susan Heller, Michael Kern, Victoria Regan]
- 11 removed by death [Ronald Silliman - February 4, 2021, Kathryn Smith - February 13, 2021, Frank Johnson - March 28, 2021, Mary Lacy - April 19, 2021, Daniel Newhard - April 13, 2021, Sandra Endres - June 15, 2021, Freda Horn - June 22, 2021, Barry Rice - July 10, 2021, Amanda Trelease - August 15, 2021, Willard "Sonny" Neff - September 5, 2021, Marion Straub - November 2, 2021]

Discipleship Roll for Good Shepherd UCC as of December 31 = 351

ACCOMPLISHMENTS

- Following giving-units removed from receiving quarterly envelopes and received an email explaining this new process: Bryce Allen, Larry Allen, Logan Bachman, Paige Bachman, Kayla Belles, Lori Biegly, Michael & Cheryl Bowers, Dale Boyer, Dennis Boyer, Angie Carbin, Melissa Castillo, Dennis & Dale Derr, Kala Farber, Jasmine Feller, Joanne Feller, Brad Ferber, Craig Ferber, Kailin Fink, Kiersten Fink, Kevin & Stephanie Fister, Ryan & Jennifer Fister, William & Diane Fister, Jed & Lisa Gilly, Sean Harding, Candy Hartwig, Donna Heller, Holley Henderson, Tania Hewitt, Michael Kern, Rhonda Kern, Brian Knappenberger, Cassie Knittle, Dale & Amy Knittle, Kelsey Knittle, Katrina Knittle, Eric & Tania Kresge, Tiffany Lloyd, Wesley Loch, Andrew Mack, David & Emily McGinnis, Nancy Mendsen, Nichole Miller, Landon Moll, Vivian Neff, Amber Orendach, Cindy Parks, Joanne Passaro, Robert & Roxie Pierce,

Madison Posivak, Gary Reider, Jamie & Angie Rex, Matthew & Kim Rex, Tyler Rex, Barry Rice, Jr., Drew Rice, Jade Rice, Tanner Rice, Josh & Kara Richardson, Kristine Rinker, Nicholas Sander, Toby Sander, Greg & Tami Schuck, Matthew & Amber Snyder, Carol Thomas, Denis Trelease, Scott Voth, Eric & Michelle Walters, Ashley White, Donovan White, Jarett White, Robert White, Seth White, Shane White, David & Shannon Williams

- Created Communion Schedule for Head Elders.

Submitted by: Pastor James Robison, Discipleship Committee Chairperson

FISCAL OVERSIGHT COMMITTEE

COMMITTEE STATEMENT

The Fiscal Oversight Committee tends to the financial matters of the congregation and designates four (4) subcommittees to handle various aspects of church money. These subcommittees include Audit, Budget, Endowment, and Investment. The reports of these subcommittees can be found following this report.

MEETING DATES (2021)

Met January 27 (via Zoom), March 4 (via Zoom), May 5 (via Zoom), August 12 (via Zoom), and August 16 (via Zoom).

COMMITTEE MEMBERS

Chris Kegel, Chairperson; Eileen Andrews, Peter Beblavy, Darlene Nothstein, and Dick Nothstein.

DECISIONS MADE

- Recommendations to reinvested DWS investments and INVESCO investments (endowment fund money) with Morgan Stanley with the hope of a better return by the Investment Subcommittee
- Recommendations on recipients of Endowment Fund by Endowment Subcommittee
- Recommendation for financial books audited from January 2020 to June 2021 by the Audit Subcommittee
- Recommendation of the 2022 Budget created by the Budget Subcommittee: Peter Beblavy, chairperson; Eileen Andrews, Susie Blose, Darlene Nothstein, Richard Nothstein, and Erin Stenger-Guth

THANK YOU

Thank you to those who served on the Audit Subcommittee: Susan Zellner, Chairperson; Madeline Balliet, Alice Kegel, and Chris Kegel; Budget Subcommittee: Peter Beblavy, Chairperson; Eileen Andrews, Susie Blose, Darlene Nothstein, Richard Nothstein, and Erin Stenger-Guth; Endowment Subcommittee: Peter Beblavy, Chairperson; Sheri Fallon, Gail Nonnemaker, and Darelene Nothstein; and Investment Subcommittee: Dick Nothstein, Chairperson; Chris Kegel.

ACCOMPLISHMENTS

- Completed Audit for Good Shepherd UCC, Slatington January 2020 through June 2021

Submitted by: Chris Kegel, Fiscal Oversight Committee Chairperson

NOMINATING COMMITTEE

COMMITTEE STATEMENT

The Nominating Committee keeps an accurate list of current members serving on Consistory and Committees assuring positions are filled by qualified volunteers when vacancies arise.

MEETING DATES (2021)

Met January 7 and October 19 (via Zoom).

COMMITTEE MEMBERS

Janice Farber, Chairperson; Suzanne Blose, Linda Coffin, David DeLong, and Mary Storm.

THANK YOU TO OUR VOLUNTEERS

Outgoing Volunteers			
Committee	Name	Began	End
Consistory/Deacon	Eddie Smith	2017	2021
Pastoral Relations	Chad Sommers	2018	2021
Nominating	Linda Coffin	2020	2021
Personnel	Jen Sommers	2018	2021
Property	William Fister	2018	2021
Ongoing Volunteers			
Committee	Name	Began	End
Consistory/Elder	Christopher Kegel	2022	2025
Consistory/Deacon	Dennis Silfies	2022	2025
Fiscal Oversight	Christopher Kegel	2022	2024
Fiscal Oversight	Richard Nothstein	2022	2024
Nominating	Susie Blose	2022	2024
Pastoral Relations	Matthew Shields	2022	2024
Personnel	Susie Blose	2022	2024
Property	Brett Hunsicker	*	2021 (snow removal only)
PNEC Delegate	Biff Hayes	2022	2022
PNEC Alternate	Ann Hayes	2022	2022

PNEC Youth	Cameron Shields	2022	2022
Entering Volunteers			
Committee	Name	Began	End
Consistory/Deacon	Susan Bankes	2022	2025
Pastoral Relations	Kelsey Kuntz	2022	2024
Nominating	Eddie Smith	2022	2024
Personnel	Sally Loch	2022	2024
Property	Linda Bowers	2022	2024

Submitted by: Janice Farber, Nominating Committee Chairperson

PASTORAL RELATIONS COMMITTEE

COMMITTEE STATEMENT

The Pastoral Relations Committee meets at least twice a year to build up the Body of Christ, the life of the Church and its ministry through sensitive care and careful discernment of issues affecting the Pastor and the Congregation. This committee maintains a file with the original call agreement for the Pastor, a record of the Three-Way Covenant between the Pastor, the Congregation, and the Penn Northeast Conference, along with performance reviews, vacation time, and sabbatical time.

MEETING DATES (2021)

Met January 24, July 18, and September 5.

COMMITTEE MEMBERS

Matthew Shields, Chairperson; Susan Bankes, Sheri Fallon, Monica Griffith, and Chad Sommers.

DECISIONS MADE

Approved Pastor's Vacation dates for July 22-29, August 17-31, and September 7-13.

ACCOMPLISHMENTS

- Reviewed Pastoral Relations Ways of Work with minor changes
- Reviewed the Pastor's Job Description with minor changes
- Read and affirmed the signatures of the Pastor and Consistory President for 2021
- Recognized that the Pastor paid back error made by ADP as of July 30 and recommended to Fiscal Oversight to hire Willoughby's and Associates as new payroll company
- Conducted a Pastoral Review and met with Pastor to discuss it.

Submitted by: Matthew Shields, Pastoral Relations Committee Chairperson

PERSONNEL COMMITTEE

COMMITTEE STATEMENT

The Personnel Committee oversees the paid staff of the congregation, which includes the Secretary, Treasurer, Financial Secretary, Sexton, Organist, Choir Director, and Preschool Director. Responsibilities include reviewing and updating job descriptions, and conducting performance reviews annually while assuring appropriate paperwork such as annual covenants, criminal background checks, and FBI fingerprinting are on file. In addition, the committee makes recommendations for financial compensation to the Budget Subcommittee, and develops ways of showing appreciation to the staff.

MEETING DATES (2021)

Met February 14, March 14, April 11, May 13, May 29, August 8, August 22, September 12, October 10, November 18.

GOALS

- Update Job Descriptions for the staff
- Complete an evaluation of the hours the staff are working to ensure they are being compensated appropriately.

COMMITTEE MEMBERS

Susie Bose, Chairperson, Monica Griffith, Tina Minnich, Marilyn Reitz, and Jen Sommers

DECISIONS MADE

- Recommended to Consistory to hire Erin Stenger-Guth to the position of Treasurer effective June 9, 2021
- Hire a Faith Formation Director
- Advertise for an Organist and a Faith Formation Director

PROJECTS

The Committee designed a job description for a Faith Formation Director

FINANCIAL DATA

We advertised for an Organist, and a Faith Formation Director		
Date	Advertised for	Amt. Spent (\$)
September 11-17 Times News	Faith Formation Director	\$96.50
November 21 Gazette	Organist	\$30.00
Total		\$126.50

ACCOMPLISHMENTS

- March - Amended Treasurer, Choir Director, and Secretary job descriptions as reviewed with the staff during their 2020 Annual Performance Reviews
- June/July – Conducted part time staff Annual Performance Reviews
- August/September - Discussed salary increases for part time staff and worked on aligning the salaries to current market rates versus across-the-board increases for 2022
- November - Presented proposed salary increases for part time staff to Budget Sub Committee. Met with part time staff members individually to discuss 2022 Salary amounts.

Submitted by: Suzanne Blose, Personnel Committee
Chairperson

PROPERTY COMMITTEE

COMMITTEE STATEMENT

The Property Committee maintains the campus (property) and physical plant (building and pavilion) assuring upkeep of mechanical, electrical, heating, and cooling systems. In order to do this, they solicit volunteers to mow the lawn and weed gardens in the summer, and shovel snow from sidewalks in the winter. In addition, the Property Committee keeps an inventory of church furniture and equipment (every five years) as well as all service agreements in the Church Office along with a list of phone numbers and contacts in addition to a list of keyholders having access to the buildings.

MEETING DATES (2021)

Met January 24, April 17, and June 27.

COMMITTEE MEMBERS

Kerry Loch, Chairperson; Jeff Coffin, William Fister, Bryan Horninger, Brett Hunsicker, Kevin Minnich, Barry Silfies, Dennis Silfies, and Pastor James.

Volunteers included Linda Bowers, Joe Conway, Deb Craig, Austin Creyer, Jed Gilly, Sean Harding, Dwayne Hass, Evan Horninger, Bonnie Hewitt, Penny Keen, Chad Loch, Daniel Loch, Pam Puskas, Cameron Shields, Richard Schock, Karen Smith, Craig Solt, and John Zellner.

ACCOMPLISHMENTS

- January – Removed Christmas tree from Sanctuary, packed up Mitten Tree and stored it above Narthex
- January – Orchestrated packing Christmas decorations and storing them above Narthex
- January – Disassembled the outdoor manger scene and stored it in Grove Pavilion
- January – Updated lights in kitchen, hallway, sacristy and narthex to LED
- March – Fixed flashing over the Fellowship Hall door in Courtyard
- March – Straightened three maple trees east of the church building
- March – Began work on concrete outside Kitchen entrance
- March – Re-piped the drain spout outside Kitchen entrance
- March – Collected reflector guides used for snow plowing around Campus
- April – Stripped and waxed Fellowship Hall floors
- April – Installed new mailbox for Church
- April – Fixed sink in men’s room near Pastor’s Study
- April – Secured contract with Hassler Roofing for the Main Church Building, Faith Formation Wing, Fellowship Hall, and Grove Kitchen
- April – Sanitized woodwork in Sanctuary and counters in Narthex
- May – Installed 4 garage doors on pavilion and enclosed walls
- May – Had Stanley Steamer clean and disinfect the carpeting, pew cushions, and cloth chairs in Sanctuary and Narthex
- May – Finished concrete work outside Kitchen entrance
- May – Changed timer for outdoor lights
- May – Purchased a foldable dolly and handcart

- May – Installed blinds in Church Narthex and Fellowship Hall
- June – Decluttered, organized, and sanitized the Nursery, Beginners Classroom, Confirmation Classroom, Pantry, and part of Adult Classroom
- June – Had Zimmer tune Sanctuary piano
- June – Repaired climate control knob in Pastor’s Study
- September – Removed four trees in grove
- September – Beekeeper came and removed honeybees from tree in grove
- August – Installed coat rack for preschool
- August – Painted pavilion walls dark brown
- October – New phone system installed and wireless internet updated
- October – Installed video doorbells and surveillance cameras at door near the Pastor’s Study, Courtyard entrance to Faith Formation Wing, back entrance door by Fellowship Kitchen
- October – Replaced freezer
- November – Planted pink dogwood tree for memorial to Brenda Horn
- November – Placed outdoor manger scene and retrieved Christmas decorations from above Narthex
- November – Replaced all the batteries in Emergency Lights throughout building
- December – Replaced all outdoors lights to LED
- December – Installed doorstop by stained glass window by Sacristy
- December – Replaced doorstop at double doors from Narthex to Faith Formation Wing.

FUTURE PROJECTS

- Repair Roadside Preacher
 - Rekey all doors and install panic doors to entrances leading from Courtyard for fire safety
 - Place outside signage for Sanctuary, Church Office (both Courtyard and entrance by Pastor’s Study, Faith Formation Wing, Fellowship Hall (both Courtyard and entrance from back lawn, Grove Kitchen, Pavilion, and Maintenance Building
-
- Sell old storage trailer near volleyball court for scrap metal
 - Spackle and paint Nursery
 - Need two (2) barn doors for pavilion.

Submitted by: Kerry Loch, Property Committee Chairperson

PRESCHOOL TEAM

STATEMENT OF PURPOSE

The **Preschool Team** was established October 17, 2021 to act as an advisory council to the Preschool Director offering suggestions and volunteering to assist with mutual concerns in creating a warm and welcoming space for the students of Little Shepherd Preschool. In addition, the team coordinates fundraisers and calendar events with the congregation to avoid overlaps.

PARTICIPANTS

Staff: Karen Weaver, Lisa Engle, Amanda Rouselle, Rayann Trotter, Marissa Fethiere

Team: Pete Beblavy, Deb Craig, Bonnie Hewitt, Chris Kegel, Darlene Nothstein, Pam Puskas, Dennis Silfies, Tammy White, and Pastor James

MEETINGS (2021)

October 17, November 13, and December 5.

DECISIONS MADE

- Preschool Director will continue to collect and deposit tuition monies giving a copy of the deposits to the Church Treasurer and the Church Treasurer will write checks transferring money from the Savings Account Preschool Fund for payroll and expenses submitted through Invoice with receipts beginning in January 2022
- Preschool Director will create a budget based on number of students and teachers/aids to create tuition for enrollment
- 2022 Fundraisers will include: Painting at Bossard's in Palmerton, Dine & Donate at Willow Street Pub, and a possible Car Show

PROJECTS

- Grove Playground to be refurbished through volunteerism and fundraisers for safe children's playground equipment including an ark (cost \$5,100) with a goal of \$6,247.84 total for the project.

ACCOMPLISHMENTS

- Thirteen preschool students presented songs during worship service December 19.

FINANCIAL REPORT

Financial Data				
Inflow			Outflow	
Opening Balance	-0-			
Hoagie/Donut	\$2,438.10		Swing-set	\$2,012.94
Thirty-One	\$2,015.00			
Photos w/ Santa	\$1,412.00			
			Ending Balance	\$3,852.16

Submitted by: Karen Weaver, Preschool Director and Dennis Silfies, Recorder

REPORT OF THE PENN NORTHEAST CONFERENCE FALL MEETING

There were two main themes for Conference's annual fall meeting, and both of them had to do with the COVID epidemic. The first was financial. As has been true to many churches, the fear of a great loss of income hasn't happened. It seems that many of us realized that some would stop giving if there were no open worship services, nor spiritual care being clearly done, so we were diligent in our giving and sometimes increased it. The result is that needs have been met during our struggle with COVID.

The second theme is the sadness, some would call it grief, that we feel when we consider all that we have lost from our usual way of living during the pandemic. And that gets added to the normal grief of loss and heartache that we feel. Our recourse, as it usually is, is to cry for the night and regret all that we have lost, but in the morning, we rise again open to joy, hope and love. We pray that you are supported in that, through the spirit of your church families.

Respectfully submitted,

Biff Hayes, Good Shepherd Delegate

GOOD SHEPHERD UNITED CHURCH OF CHRIST
CONGREGATIONAL MINUTES
NOVEMBER 21, 2021

Members Present: 41 members signed the book.

Purpose: To approve the 2022 budget and elect individuals to the Consistory and Committees.

Opening: Dennis Silfies, Consistory President called the meeting to order at 11 am.

Nominating Committee Report: Susie Blose gave the Nominating Committee Report presenting the following slate of candidates for Consistory and Committees:

- Elder: Chris Kegel term ending 2025
- Deacon: Dennis Silfies term ending 2025
- Fiscal Oversight Committee: Dick Nothstein and Chris Kegel terms ending in 2024
- Nominating Committee: Susie Blose term ending in 2024
- Pastoral Relations Committee: Matt Shields term ending in 2024
- Personnel Committee: Susie Blose and Sally Loch terms ending in 2024
- Congregational Representatives for terms ending in 2022: PNEC Delegate Biff Hayes, PNEC Alternate Delegate Ann Hayes, PNEC Youth Delegate Cameron Shields

Susie thanked all those who had served and were stepping down including Eddie Smith as Deacon, Linda Coffin, partial term as member on Nominating Committee, Chad Sommers as member of Pastoral Relations Committee, Jen Sommers as member of Personnel Committee, and William Fister as member of Property Committee.

Linda Bowers made a motion to accept the slate of candidates, seconded by Tammy White. Motion carried.

Susie Blose reminded the congregation of the following vacancies:

- One Deacon, term ending 2025
- Nominating Committee Member, term ending 2024
- Pastoral Relations Committee Member, term ending 2024
- Property Committee, term ending 2024

2022 Budget: Chris Kegel, Chairperson of the Fiscal Oversight Committee gave an overview of the Budget on behalf of Pete Beblavy, Chairperson of the Budget Subcommittee. After a brief discussion, Tammy White made a motion to approve the 2022 Budget, seconded by Joe Conway. 37 in favor, 1 opposed. Motion carried.

Conference Report: Biff Hayes gave the Fall 2021 Conference Meeting which he attended to Dennis Silfies who read it to the congregation.

FYI: Dennis also shared that two of our members, Ben Griffith and Evan Horninger, each received a sizeable grant from PNEC's Gem Fund.

Adjournment: Linda Bowers made a motion to close the meeting, seconded by Alice Kegel. Motion carried.

Benediction: Pastor James offered a benediction at 11:23 am.

Respectfully submitted, James Robison, Secretary Pro Temp

GOOD SHEPHERD UCC, SLATINGTON, PA – 2022 SCHEDULE as of 01.12.2022

January

01 – *Initial Offering* \$8.00

02 – **Epiphany Communion**

09 – Installation of Consistory's Committee

30 – *Energy/Fuel Special Offering*

February

01 – Enrollment for Preschool begins for children currently enrolled and Church members

12 – Chili and Soup sale 12:00 pm to 2:00 pm

13 – Souper Bowl Sunday

27 – Boy and Girl Scout Sunday

March

01 – Enrollment for Preschool begins for General Public

02 – **Ash Wednesday Imposition of Ashes/ Communion – 6:30 pm**

09 – Lenten Gathering 6:30 pm

13 – Daylight Savings begins at 2:00 am

16 – Lenten Gathering 6:30 pm

20 – *Mortgage Special Offering*

23 – Lenten Gathering 6:30 pm

26 – Indoor Clean-up 9:00 am

30 – Lenten Gathering 6:30 pm

April

06 – Lenten Gathering 6:30 pm

09 – Outdoor Clean-up 9:00 am

09 – Basket Bingo doors open at 12:00 pm

14 – **Maundy Thursday Communion 7:00 pm**

15 – Good Friday Prayer Vigil 12:00 pm-3:00 pm

Good Friday Service at Good Shepherd 7:00 pm

16 – Easter Egg Hunt 11:00 am

17 – **Easter Communion Service 6:00 am/10:00 am**

24 – *Capital Fund Special Offering*

May

08 – Mother's Day

13,14 – PNEC Spring Meeting

21 – Memorial Rededication, Towamensing –11:00 am

25 – Preschool Graduation 6:30 pm

26 – Preschool Graduation 6:30 pm

29 – Faith Formation Promotion Sunday

30 – Memorial Day – Slatedale Cemetery 8:00 am

June

05 – **Pentecost Communion**

Confirmation Sunday 10:00 am

Graduate Sunday

12 – Father's Day

19 – *Organ Special Offering*

25 – 65th Anniversary of the United Church of Christ

26 – Open and Affirming Sunday

26 – 30 Vacation Bible School

July

03 – **God & Country Communion**

August

27 – Sportsman's Night

September

04 – Christian Education Registration Day 9:30 am

07 & 08 – Preschool Meet the Teacher Night 6:00 pm

11 – Grandparents' Day

Mortgage Special Offering

12 – First day of Preschool

25 – *Harvest Home*

October

02 – **World Wide Communion**

20 – Basket Social

22 – Winterize Grove Kitchen 4:00 pm to 6:00 pm

November

05 – PNEC Fall Meeting

06 – Daylight Saving Ends at 2:00 am

06 – Totenfest

12 – Gift Card Bingo

13 – Stewardship Sunday

Consistory Elections

Congregational Meeting

Energy/Fuel Special Offering

22 – Thanksgiving Eve Service at Good Shepherd

7:00 pm

27 – **Advent Communion/Hanging of Greens**

December

04 – *Capital Fund Special Offering*

11 – Christmas Caroling sponsored by

Youth Fellowship 12:30 pm

24 – **Christmas Eve Holy Communion at**

3:00 pm/5:00 pm/11:00 pm with Candlelight Service

2021 FINANCIAL AUDIT AND REVIEW OF ACCOUNTING BOOKS

For the Period December 30, 2020 thru December 30, 2021

All monthly transactions and payments were reviewed for accuracy and verified with the bank statement and monthly reconciliation reports.

GENERAL FUND CHECKING

Church Register Balance as of 12/30/2020	20,885.72
Income – 12/30/2020 thru 12/30/2021	+424,397.38
Expenses - 12/30/2020 thru 12/30/2021	(-442,538.59)
Church Register Balance as of 12/30/2021	2,744.51

SAVINGS ACCT

Church Register Balance as of 12/30/2020	67,524.44
Income – 12/30/2020 thru 12/30/2021	+31,478.20
Transfers from Savings - 12/30/2020 thru 12/30/2021	(-82,117.56)
Church Register Balance as of 12/30/2021	16,885.08

FUND RAISING CHECKING

Bank Balance as of 12/30/2020	1,426.37
Income – 12/30/2020 thru 11/05/2021	+1,953.05
Expenses - --12/30/2020 thru 11/05/2021	(-125.02)
Church Register Balance as of 11/05/2021	3,254.40

Note: This account was closed 11/05/2021 and remaining funds were transferred
To the checking account.

LITTLE SHEPHERD PRE-SCHOOL

Bank Balance as of 12/31/2020	13,807.84
2021 Income	+68,108.35
2021 Expenses	(-48,446.88)
Account Balance as of 12/31/2021	33,469.31

Information regarding the investment accounts can be obtained from the Fiscal Oversight Committee

Audit Committee: Madeline Balliet, Susan Zellner, Chris Kegel, Alice Kegel

03/24/2022

2022 PROPOSED BUDGET WORKSHEET

EXPENSE	APPROVED 2021	PROPOSED 2022
Building Expense		
Liability Insurance	\$ 9,367.00	\$ 9,500.00
Electric	\$ 3,000.00	\$ 5,752.00
Propane	\$ 6,500.00	\$ 16,000.00
Janitorial expense	\$ 200.00	\$ 300.00
Mortgage	\$ 10,848.00	\$ 10,848.00
Extra Principle	\$ 1,200.00	\$ 1,450.00
Capital fund	\$ 900.00	\$ -
Other expenses	\$ 1,000.00	\$ 1,500.00
Phone expense	\$ 800.00	\$ 775.00
Service contracts (ABE)	\$ 427.20	\$ 427.20
Property	\$ 5,500.00	\$ 5,500.00
Terminex	\$ 444.00	\$ 450.00
TOTAL BUILDING	\$ 40,186.20	\$ 52,502.20
Church Office		
Offering envelopes	\$ 1,345.00	\$ 1,380.00
Office supplies	\$ 500.00	\$ 1,800.00
Postage	\$ 400.00	\$ 500.00
Mileage	\$ 4,000.00	\$ 4,000.00
Sunday bulletins	\$ 600.00	\$ 675.00
Website	\$ 334.00	\$ 350.00
Equipment contracts	\$ 954.00	\$ 954.00
Treasurer's expense	\$ 150.00	\$ 300.00
Internet	\$ 1,080.00	\$ 835.00
Breeze	\$ 600.00	\$ 600.00
TOTAL CHURCH OFFICE	\$ 9,963.00	\$ 11,394.00
Ministry/Worship		
Faith Formation	\$ 1,000.00	\$ 1,300.00
Altar flowers	\$ 820.00	\$ 820.00
Geraniums	\$ -	\$ 235.00

Easter Flowers	\$	160.00	\$	260.00
Candelabra Flowers	\$	-	\$	200.00
Pointsettia	\$	-	\$	230.00
CCLI copyright	\$	284.00	\$	300.00
Piano Repairs	\$	-	\$	250.00
Conference meetings	\$	200.00	\$	300.00
Fellowship Team	\$	50.00	\$	50.00
Worship Team	\$	500.00	\$	2,000.00
Youth Fellowship Team	\$	125.00	\$	500.00
Supply Pastor	\$	300.00	\$	800.00
TOTAL MINISTRY	\$	3,439.00	\$	7,245.00
Missionary				
Allentown Rescue Mission	\$	67.00	\$	100.00
Bethany Children's	\$	442.00	\$	250.00
Autism Awareness	\$	67.00	\$	100.00
Lancaster Seminary	\$	417.00	\$	250.00
NL Meals on Wheels	\$	442.00	\$	250.00
OGHS	\$	-	\$	100.00
Habitat for Humanity	\$	67.00	\$	100.00
AIDS Awareness	\$	-	\$	100.00
Muscular Dystrophy	\$	67.00	\$	100.00
Northern Lehigh Food Bank	\$	442.00	\$	250.00
Phoebe Home	\$	442.00	\$	250.00
Neighbors in Need	\$	-	\$	100.00
Strengthen the Church	\$	-	\$	100.00
Soup Kitchen	\$	67.00	\$	100.00
Turning Point	\$	67.00	\$	100.00
VALOR	\$	67.00	\$	100.00
CACPAC	\$	375.00	\$	250.00
Palm. Meals on Wheels	\$	375.00	\$	-
West End Food Pantry	\$	375.00	\$	250.00
Family Promise Carbon	\$	375.00	\$	250.00

Care Net	\$	375.00	\$	250.00
OCWM	\$	4,020.00	\$	4,500.00
Lehigh County Conf	\$	350.00	\$	250.00
Christmas Fund	\$	100.00	\$	100.00
TOTAL MISSIONARY	\$	8,999.00	\$	8,200.00
Pastor Benefits				
Continuing ed	\$	500.00	\$	500.00
Housing	\$	18,000.00	\$	24,000.00
Vision	\$	100.00	\$	100.00
Disability Ins	\$	1,015.00	\$	1,095.00
Health/Dental Ins	\$	12,079.00	\$	12,894.00
Pension dues	\$	9,471.00	\$	10,220.00
TOTAL PASTOR BENEFITS	\$	41,165.00	\$	48,809.00
Salary and Wages				
Pastor	\$	49,648.00	\$	49,000.00
Faith Formation Director	\$	-	\$	9,000.00
Choir Director	\$	8,158.00	\$	8,424.00
Secretary	\$	9,235.00	\$	11,700.00
Sexton	\$	7,358.00	\$	7,358.00
Organist	\$	7,142.00	\$	7,142.00
Treasurer	\$	3,043.00	\$	5,148.00
Sexton Cleaning	\$	550.00	\$	-
Supply Organist	\$	250.00	\$	550.00
Payroll Taxes/Social Security	\$	7,848.00	\$	10,000.00
Payroll Service fees	\$	1,250.00	\$	1,300.00
Financial Secretary	\$	520.00	\$	800.00
Preschool Payroll	\$	23,404.00	\$	55,200.00
Workers Comp	\$	650.00	\$	900.00
TOTAL SALARY AND WAGES	\$	119,056.00	\$	166,522.00
TOTAL EXPENSE	\$	222,808.20	\$	294,672.20